

### **In Attendance:**

Tonya Harvey	Ashley Shaw	Christina Thrower ✓	Carley Osmond ✓
Kristy Chambers ✓	Deb Wideman ✓	Laura Wehrle	Nicole Doherty ✓
Stephanie Szusz ✓	Courtney Horne	Ashley Coleman	Abbi Stevenson ✓
Melissa Martin ✓	Sarah Armour	Brad Hughes ✓	April Lehman ✓
Scott Williams ✓	Kristin Diebel	Amy Rodwell ✓	Caitlin Winter ✓
Stephanie Straub ✓	Kristi Wagner ✓	Sarah Williams ✓	

### **Parent Council Meeting Minutes – November 12, 2024**

#### **Welcome – Kristy Chambers**

#### **Principal's Report**

- Brad Hughes to create a Google Doc to allow for input as to what to include in principal's report going forward
- It is a priority to encourage discussion and reaching out from caregivers
- November 11<sup>th</sup> Remembrance Day ceremony took place and encourages participation of students of all ages

#### **Treasurer's Report**

- Stephanie Szusz to create a spreadsheet which will include typical annual costs as well as requests from staff for funds so that figures can be compared against past expenditures and current account balances in order to make financially responsible decisions
- Brad Hughes proposed capital project – outdoor learning space
  - An area for dramatic play, outdoor instruction and a quiet space for kids at recess
  - To include an armour stone semi-circle and be located on the Grandview Ave side of playground
    - This area offers shade from mature trees and will act as a visual boundary for the part of the school yard that is not fenced
  - Need to work with facilities to determine material costs and how much can be covered through funds from the Board and what the ask is from parent council
- Brad Hughes proposed establishing an annual tradition of planting a tree/plant
  - To correspond with the end of year ceremony for grade 6 student transitioning to a new school
    - Grade 6 class to research and choose species

- Also incorporate plaque to commemorate the class and those that contributed to their success

### Requests for Funds from Parent Council

- Additional playground equipment needed
  - Staff representative to take stock of what is currently on hand and its condition
  - Potential ask of up to \$1000 from parent council
- Classroom enhancements
  - Parent council has provided a per-classroom grant in the past to be used at the discretion of the teacher
    - Last year each staff member (14) was provided with \$150 for a total expenditure of \$2100
- Deb Wideman moved **motion** to provide \$150 for each of the 14 staff members to be used at their personal discretion for a total expenditure of \$2100, 2<sup>nd</sup> by Christina Thrower, motion passed unanimously
- Carley Osmond raised concern about the kindergarten play area lacking equipment especially in consideration of the fact that many kindergarten students are not old enough to use the play structure and that one of the swing sets is currently out of order
  - Suggested a Pikler triangle as a low-cost but educational option
  - Brad Hugest to look into board approval of this equipment
- Brad Hughes raised the issue of subsidizing field trips
  - In the past, parent council has provided \$20/student
  - Parent council is also looking into funding a TCP production for students
  - Parent council to revisit this once more information is available regarding current account balances, total funds spend to-date and the cost of all other requests
    - Vote may take place via email to address these concerns in advance of the December meeting as there is a teacher requesting funds for a December field trip

### Holiday Hampers

- Brad Hughes to identify families that may be in need of additional support over the holidays
- Traditionally parent council has supplied \$100 grocery gift card per family, \$25 walmart gift card per family and provide gifts to all children under the age of 18 in each family
- Parent council to collect donations from the community for gifts to include
- Items to be collected by December 4<sup>th</sup> or 11th
- Kristi Wagner moved **motion** to provide an upset limit of \$2000 to provide hampers for up to 12 families, with cost to be downwardly adjusted if fewer families are identified, 2<sup>nd</sup> by Christina Thrower, motion passed unanimously

### **Planters**

- Motions moved by Christina Thrower for an upset limit of \$200 to be spent on planters, 2<sup>nd</sup> by Amy Rodwell, motion passed unanimously

### **Hot Lunch**

- Volunteers still needed for Monday, Wednesday and Friday for hot lunch prep and distribution
- New format for School Day orders

### **Movie Night**

- Date set for Jan 16

### **Staff Appreciation Lunch**

- Date set for June 19

**Motion to adjourn by Scott, 2<sup>nd</sup> by Deb**

**Next Meeting Date: January 20, 2025**